

FRLC Memorial Committee Request

The Memorial Committee carefully considers each request. Decisions are based on whether an item qualifies as a suitable memorial and will enhance the worship experience at French River Lutheran Church. The committee may disburse memorial gift fund money of \$500 or less, consistent with fund designation, at their discretion through the church treasurer. Disbursements of more than \$500 need to be approved by the church council. The committee meets regularly in March, June, September and December & at other times as necessary. Memorial funds should be requested prior to the purchase of an item(s) and not used for reimbursement of expenses already incurred.

Date: _____

Individual or Committee making the request: _____

Request narrative (please provide a detailed summary of the request including item(s) requested, quantity and an itemized budget):

Reason for request/statement of need: _____

Total request: \$ _____

Internal use

Memorial Committee Action _____ Date: _____

Paid (date): _____